

Business - CA LLC Entity \$800 Minimum Annual Tax Payment (Form 3522)

Important

The LLC tax is \$800 a year after the first year and is required even if the business has no income or profit.

Please ensure you print the last page of the completed form or the payment confirmation page and upload it to your shared folder. Emailed confirmations do not always contain enough information.

1. Search by your company entity ID number (You can skip this step and go to Step 3 if you already know it)

Go to the California Secretary of State website using this link <https://bizfileonline.sos.ca.gov/search/business> and type your company name in the search field provided.

The screenshot shows the 'Business Search' page on the California Secretary of State website. The page has a blue sidebar with navigation links: Home, Search, Forms, and Help. The main content area is titled 'Business Search' and includes a search bar with the placeholder text 'Search by name or file number'. Below the search bar is an 'Advanced' dropdown menu. The page also contains several informational paragraphs and a disclaimer.

to ensure that the information contained in the database is accurate, the Secretary of State's office is not responsible for any loss, consequence, or damage resulting directly or indirectly from reliance on the accuracy, reliability, or timeliness of the information that is provided. All such information is provided "as is." To order certified copies or certificates of status, (1) locate an entity using the search; (2) select Request Certificate in the right-hand detail drawer; and (3) complete your request online.

your company name



Advanced ▾

2. Save your company entity ID number

Save your company entity ID number. You can click on your company name in the search results to see more detailed information about your company. The company details will show up on the right sidebar after you click the company name.

your company name

Advanced

Results: 1

Entity Information	Initial Filing Date	Status	Entity Type	Formed In	Agent
YOUR COMPANY NAME (0000000)	01/01/2019	Active	Stock Corporation - CA - Professional	CALIFORNIA	JOHN DOE

This is your Entity ID number

ess UCC Login

Business Search

The California Business Search provides access to available information for **corporations, limited liability companies and limited partnerships** of record with the California Secretary of State, with **free PDF copies** of over 17 million imaged business entity documents, including the most recent imaged Statements of Information filed for Corporations and Limited Liability Companies.

Currently, information for Limited Liability Partnerships (e.g. law firms, architecture firms, engineering firms, public accountancy firms, and land survey firms), General Partnerships, and other entity types are **not contained** in the California Business Search. If you wish to obtain information about LLPs and GPs, submit a Business Entities Order paper form to request copies of filings for these entity types. Note: This search is not intended to serve as a name reservation search. To reserve an entity name, select Forms on the left panel and select Entity Name Reservation ? Corporation, LLC, LP.

Basic Search

- A Basic search can be performed using an entity name or entity number. When conducting a search by an entity number, where applicable, **remove "C"** from the entity number. Note, a **basic search** will search **only ACTIVE entities** (Corporations, Limited Liability Companies, Limited Partnerships, Cooperatives, Name Reservations, Foreign Name Reservations, Unincorporated Common Interest Developments, and Out of State Associations). The basic search performs a contains ?keyword? search. The Advanced search allows for a ?starts with? filter. To search entities that have a status other than active or to refine search criteria, use the **Advanced** search feature.

Advanced Search

- An Advanced search is required when searching for publicly traded disclosure information or a status other than active.
- An Advanced search allows for searching by specific entity types (e.g., Nonprofit Mutual Benefit Corporation) or by entity groups (e.g., All Corporations) as well as searching by ?begins with? specific search criteria.

Disclaimer: Search results are limited to the 500 entities closest matching the entered search criteria. If your desired search result is not found within the 500 entities provided, please refine the search criteria using the Advanced search function for additional results/entities. The California Business Search is updated as documents are approved. The data provided is not a complete or certified record.

Although every attempt has been made to ensure that the information contained in the database is accurate, the Secretary of State's office is not responsible for any loss, consequence, or damage resulting directly or indirectly from reliance on the accuracy, reliability, or timeliness of the information that is provided. All such information is provided "as is." To order certified copies or certificates of status, (1) locate an entity using the search; (2) select Request Certificate in the right-hand detail drawer; and (3) complete your request online.

YOUR COMPANY NAME (0000000)

Request Certificate

Initial Filing Date	01/01/2019
Status	Active
Standing - SOS	Good
Standing - FTB	Good
Standing - Agent	Good
Standing - VCFCF	Good
Formed In	CALIFORNIA
Entity Type	Stock Corporation - CA - Professional
Principal Address	Your company address
Mailing Address	Your company address
Statement of Info Due Date	01/31/2024
Agent	Individual JOHN DOE Your company address

View History Request Access

3. Go to the California Franchise Tax Board website

Go to <https://www.ftb.ca.gov/pay/bank-account/index.asp> to pay using a bank account (Web Pay). Select the “Use Web pay Business” option.

Pay by bank account (Web Pay)

< Pay

Pay by bank account

Help with bank account payments

Related content

- Make a payment with FTB mobile app
- Processing and wait times

Pay now

Use Web Pay to pay with your checking or savings account - for free.

Personal

You can make payments for:

- Bill or other balance due
- Current year or amended tax return
- Estimated tax
- Extension
- [Group nonresident/composite return](#)
- Pending audit tax deposit
- Proposed assessment

Use Web Pay personal

Business

You can make various payments such as, but not limited to:

- Annual tax or fee
- Bill or other balance due
- Current year or amended tax return
- Estimated tax
- Extension

Partnerships

If your entity's SOS number does not work or your entity does not have an SOS number, then your FTB Issued ID number should be used.

Sole Proprietorships

Sole Proprietorships must use Web Pay personal.

It has come to our attention some recently registered business entities may not be able to use the FTB Web Pay application. We are diligently working to resolve the issue to ensure all business entities may use the Web Pay application. If an entity is unable to use Web Pay, FTB offers several other [payment options](#).

Use Web Pay business

4. Fill out the form

Select Limited Liability Company (LLC) for the Entity Type field, enter your company's Entity ID, and then click the login button. Next, enter your contact information in the form field and click the Continue button.

Login for Business

* = Required Field

[Privacy Policy](#)

Select your Entity Type and enter your Entity ID below. The combination must match our records in order to access this service.

* Entity Type

Limited Liability Company (LLC)↕

* Entity ID

7, 9 or 12 numbers only, no dashes

0000000

If you use Web Pay, do not mail the paper payment voucher.

Login >

Entity & Contact Information

* = Required Field

[Privacy Policy](#)

Entity Information

Entity ID: 2346547

* Entity Name

YOUR COMPANY NAME

Contact Information

* First Name

Middle Initial

* Last Name

Continue >

Back

Cancel

5. Payment Type

Select Annual Tax Payment (Form 3522) for the Payment Type.

Payment Type

* = Required Field

[Privacy Policy](#)

Limited Liability Company

* Select a payment type.

- Annual Tax Payment (Form 3522)
- Estimated Fee Payment (Form 3536)
- Extension / Nonconsenting Nonresident (NCNR) Member Payment (Form 3537)
- Original Return / NCNR Member Payment (Form 568 or 3588)
- Bill Payment
- Secretary of State (SOS) Certification Penalty Payment
- Amended Return Payment (Form 568)
- Notice of Proposed Assessment (NPA) Payment
- Pending Audit Tax Deposit Payment (Form 3578)
- Pass-Through Entity Elective Tax (Form 3893)

[Help](#)

Continue >

Back

Cancel

6. Fill out the rest of the form

Fill out the rest of the form to include the correct payment information and bank information.

Payment Information

* = Required Field

[Privacy Policy](#)

Payment Type: Annual Tax Payment

[Change payment type](#)

* Period Beginning Date

Fiscal year filers: enter the beginning month, day and year of your taxable year.
Calendar year filers: enter the first day of the taxable year.

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

* Period Ending Date

Fiscal year filers: enter the ending month, day and year of your taxable year.
Calendar year filers: enter the last day of the taxable year.

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

* Payment Amount

e.g. 1000.25

\$

* Payment Date

MM/DD/YYYY

Must be today's date or a future date, not to exceed 1 year.



[Continue >](#)

[Back](#)

[Cancel](#)

Bank Information

* = Required Field

[Privacy Policy](#)

* Routing Number

9 numbers only

[Help](#)

* Account Number

3-17 characters max

[Help](#)

* Re-enter Account Number

* Account Type

Checking

Savings

[Continue >](#)

[Back](#)

[Cancel](#)

7. Print confirmation in PDF

Please ensure you print the last page of the completed form or the payment confirmation page and upload it to your shared folder. Emailed confirmations do not always contain enough information.

To print in PDF, right click on the confirmation page, select "Print", and "Save as PDF".

